Attendees:James Dicks, Bernie Simpson, Tom Abernethy, Raymond Blimkie, Deb Blimkie, Paul Johannsen, Mary Johannsen, Jeff Boucher, Martin Bourgon, Carolyn Mitrow, Miranda Newton, Kim Leahy, David Van Schaik, Laura Wismer, John Chafe, Pierre Goulet, Aaron Wong-Sing, Deirdre Abernethy, Fletcher Sloan, Patricia Pad, J Goes Hodge, Justin Brunelle, Colin Moden, Russ Rumley, Heather Scott, Malcolm McKinley, Randy Innes, Luc Charbonneau, Elizabeth Bowerman, Dan Fleming, Laurie Chatigny, James Delaney, Eric Lacasse, Mike Moulton, Daniel Bartozzi, Todd, Hicks, David Farrough, Brenda Brulotte, Chris Riggs, Stephen Toole, Bob Einarson, and Catherine Cosstick

| **Agenda Items** | **Discussion** | **Action** |
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| 1. Call to Order and Credentials Report | **James Dicks** welcomes everyoneand thanks them for attending. He called the meeting to order at 7:05 pm.  The CADS – NCD By-Laws require a quorum of 20 members attending a Meeting of the Members for that meeting to be official. There was quorum so the meeting was official as 34 members attended.  James introduced the CADS – NCD Board and thanked them for all the support they provide to our membership.  President: James Dicks  Vice-President: Bernie Simpson  Director of Ski Operations: Russell Rumley  Director of Admin Operations: Jeff Boucher  Secretary: Heather Scott  Treasurer: Tom Abernethy  Calabogie Peaks Program Representative: Deb Blimkie  Mount Pakenham Program Representative: Miranda Newton  Winter Sports Clinic Program Representative: Mike Moulton  Ski Hawks Ottawa Program Representative: Paul Johannsen  Sommet Edelweiss Program Representative: Martin Bourgon  Mont Cascades Program Representative: James Delany  CADS – NCD TC Chair: Colin Moden | Quorum of 20 is met as 44 members attended  Return to Snow progress report mentioned as on going and the importance of being fully vaccinated is essential. |
| 1. Approval of Minutes from 2020 AGM (December 3, 2020) | Meeting attendees were provided with a package of documents in advance via email, including these minutes. In addition, all documents for the AGM were posted on CADS – NCD web site well in advance of the meeting.  Minutes were presented for Approval. | Deb Blimkie motioned to approve the minutes from CADS – NCD AGM held on December 3, 20022. Miranda Newton seconded. All approved, Carried |
| 1. Business Arising from Minutes | No business arose from those minutes. |  |
| 1. Present and Approve 2021-2022 Financial Statements and BDO’s response to our package. | **Tom Abernethy** presented the 2021-2022 financials. This included an income statement, balance sheet and Financial Review Report as approved by BDO Canada to the members.  The BDO Canada 2021-2022 Financial Review Report was included in the package of documents provided to attendees. The Board had previously approved this report. Tom explained that the Division had met all BDO’s standards for a review and talked the members through the report. | Tom motioned to approve the 2021-2022 Income Statement and Balance Sheet. John Chafe seconded.  All favoured, Carried  Tom motioned to accept BDO report as presented Second Brenda Brulotte  All favoured, Carried |
| 1. Appointment of Public Accountant for FY 2022-2023 | **Tom Abernethy** informed members that BDO Canada has advised him that if CADS – NCD revenues are over the $250,000 threshold set out in the Canada Not-for-Profit Corporations Act then CADS – NCD may be required to have a public accountant conduct a full audit as opposed to financial review. Tom advised that as revenue is raised this fiscal year the Board will monitor. If necessary, the Board will put out a request for proposals from Ottawa area public accountants to bid on this audit if necessary. The Board would then decide on a public accountant to conduct the audit. | Tom motioned that BDO Canada, or an accounting firm of equal stature and experience of auditing Not for Profit Corporations, as decided by the Board of Directors be retained as our Public Accountant for the fiscal year 2022-2023.  Brenda Brulotte seconded.  All favoured, Carried |
| 1. Approval of all 2021 - 2022 Actions by the Board of Directors | **James Dicks** asked members for a motion to approve all actions taken by the Board of Directors since the 2021 AGM. | Jeff Boucher motioned to approve the actions of the Board of Directors over the past fiscal year. Luc Charboneau seconded. All favoured, Carried |
| 1. Present and approve 2022-2023 Budget(s) | **Tom Abernethy** presented the 2022-2023 budget for CADS – NCD and our programs. Budgets were included in the package attendees received. All the financials can be found on the website. | Justin Brunelle motioned to approve the 2022-2023Budgets as presented.  Pierre Goulet second. All favoured, Carried. |
| 1. President’s Message | James presented his President’s Report in the package sent. It is posted on the website. James would like to express his thanks to all who made the 2021-22 Ski and Snowboard Season such a success considering the hoops we all had to jump through with the ongoing pandemic. | Jim Delaney motioned that the President’s Report be accepted as presented.  Seconded Paul Johannsen. All favoured, Carried. |
| 1. Program Updates | Program updates: All programs have reported a lack of volunteers. Everything should be done to raise awareness of this issue. Signage at the Hill, Business cards, movement of volunteers to work two programs if possible. More info to come once programs start up and to be reported again+ next meeting. | Kim Leahy motioned that Program Updates be accepted as presented.  Laura Wismer seconded. All favoured, Carried. |
| 1. Report by Chair of Nominating Committee regarding the Election of Board Members | **James** thanked all candidates for submitting nominations for Members at Large and Program Representatives for expressing their interest in CADS – NCD’s Board. James thanked Bernie Simpson and Jim Delaney for their work as the elections committee. |  |
| 1. Vote for Board of Directors | James thanked Bernie and Jim for their work as the elections committee. Bernie advised members that there would not be an election at the AGM as there were two spots open and only one filled Tom Abernethy let his name stand. | A short meeting in a week from now will be held to elect the Members at Large. |
| 1. Introduce and Announce New Board MembersDirectors of the corporation | Members at large are:  Bernie Simpson and Jeff Boucher (1 years remaining)  Heather Scott and James Dicks (2 years remaining)  Tom Abernethy and vacant (3 year remaining)  Nominees for Program Representatives are:  Malcolm McKinley (Calabogie Peaks)  Randy Innes (Sommet Edelweiss)  Miranda Newton (Mount Pakenham)  Eric Lacasse (Ski Hawks Ottawa)  James Delany (Mont Cascades)  Mike Moulton (Winter Sports Clinic)  Colin Moden (TC) | Paul Johannsen motioned that the slate of 5 Members at Large and 7 Program Representatives be elected as Directors of CADS-NCD. Seconded by Bernie Simpson All favoured, Carried. |
| 1. New Business | **Appreciation of Former CADS – NCD Board Members.**  **James Dicks** thanked the volunteers who are leaving the CADS – NCD Board of Directors for their service on it.  He advised that CADS – NCD would take the opportunity at each AGM to thank people for their volunteer service on the CADS – NCD Board of Directors.  We commenced this expression of appreciation at the 2020 AGM and will continue it at future AGM’s.  We will provide each person with a Certificate of Appreciation in both official languages. The Certificate includes their name inserted along with a line in both languages describing their role on the CADS – NCD Board. Their continued contributions in our programs are appreciated. The letter accompanying the certificate highlights some of these accomplishments.  James acknowledged these volunteers by reading aloud their name and role.   |  |  | | --- | --- | | Russell Rumley | Director Ski Administration | | Paul Johannsen | Program Representative  Ski Hawks Ottawa | | Martin Bourgon | Program Representative  Sommet Edelweiss | | Debrah Blimkie | Program Representative and  and Director Calabogie  Program |   In the future programs may wish to use the certificates to express appreciation for their volunteers.  In addition to this, there is an idea to have a document on the web site recognizing all those serving on the Board, possibly going back to theincorporation of CADS – NCD in 1979.  James thanked all who served on the Board. |  |
| 1. Adjournment | James thanked all the attendees and wished everyone a Merry Christmas and Happy New Year. He adjourned the meeting at 8:21pm. | Jim Delany Moved to adjourn the meeting. Deb Blimkie seconded.  All favoured, Carried. |