**Attendees:** Bernie Simpson, Tom Abernethy, Russell Rumley, Colin Moden, James Dicks, Mike Moulton, Heather Scott, Jeff Boucher

**Guests:** Eric Lacasse, Raymond Blimkie

**Regrets:** Miranda Newton, James Delaney, Paul Johannsen, Deb Blimkie, Martin Bourgon

| **Agenda Items** | **Discussion** | **Action**  |
| --- | --- | --- |
| 1. Call to Order
 | **James Dicks** welcomed everyoneand thanked them for attending. Jim called the meeting to order at 7:07 pm. No new items to be added to Agenda | Attendance was taken.7 members present6 Regrets2 GuestsQuorum attained |
| 1. Approval of the minutes from our last Meeting held on Mar 24, 2022
 | **Prior** to the Board meeting these minutes were shared via email. There were no questions regarding the minutes from the meeting of Mar 24, 2022**.** | Russ Rumley motioned to approve minutes from our Mar 24, 2022 meeting. Second Heather Scott Carried |
| 1. Financial Report and Year End Matters
 | **Tom circulated the Financial Statement prior to the meeting on May 25, 2022. We are in very good shape considering the Pandemic issues. Of note our Bingo revenues continue to improve with nearly $5,000 being raised in April and May of this year. We have received generous donations from Lepine Corporation to aid our WSC. Canadian Legions contributed $9,550. We also received another CTC Jumpstart Grant of $10,500. This purpose of this grant is to purchase equipment for CADS – NCD Technical Committee to use while teaching certification and other training. In addition, Ottawa Community Foundation provided a grant of $15,255 to put insulated siding on the CADS – NCD shack/trailor at Edelweiss to provide for safer storage of our equipment.** | Tom motioned to approve his Financials as presented. Second Colin Moden Carried |
| 1. Program Updates Reports.
 | **Program Year End Updates were circulated prior to our March 24,2022 meeting. Of note Ski Hawks have enjoyed their switch from Wednesday evening skiing and snowboarding to Monday evening and will continue this next season. On Mondays there are fewer members of the public skiers and snowboarders present at Camp Fortune. This provides more room and added safety for the blind and visually challenged skiers and snowboarders.**  | Late reports to be circulated when they arrive. |
| 1. Ottawa Ski Show
 | **There will be an Ottawa Ski and Snowboard Show this fall. In Jeff Boucher’s absence Eric Lacasse and Colin Moden have expressed interest and are making arrangements for NCD to have a booth at the show. They have found or will find energetic outgoing volunteers to manage the booth who have good skills in communications with the general public.****They have acquired a number of water bottles to be given away at the show to promote CADS-NCD** | Eric and Colin to discuss and initiate set-up of the CADS – NCD public display booth and recruit volunteers manage it and recruit new CADS – NCD members in all roles. |
| 1. **Succession Planning / Recruiting Future Board Members**
 | We are experiencing a very challenging situation recruiting members to take on roles as Program Co-ordinators and other positions at the hill as well as on the Board of Directors. We must find a way to entice members and parents of to step up and fill these positions. A list of positions at all resorts, with job descriptions, will be released before October 2022 to facilitate this endeavour. We must develop all programs with a structure that limits work for any one individual and does not overburden the volunteer.  | E-mails and phone calls will be made to discuss Structure at each resort and how to distribute workload evenly. Bernie and Jim volunteered to get this started. |
| 1. **CADS – NCD in 2022-2023 Season**
 | **KEY MESSAGE is to ensure our leadership groups are all register for next year when CADS National registration opens in July. July 1 to June 30 is CADS National and CADS – NCD registration season****People making decisions need to be protected by the D&L insurance. That is achieved by registering with CADS early.****CADS total National Registration is about 75% of their pre-pandemic levels.****NCD registration at about 55% pre pandemic level of 600. NCD is a bit below CADS national average but still doing well all considering.** | Programs are to ensure early Registration for people in Administrative positions.  |
| 1. CADS National Awards & Updates
 | **Congratulations to NCD members James Dicks and Russell Rumley for being awarded with the “Bob Gilmore Inspirational Leader” and “Volunteer of the Year” respectively.** |  |
| 1. Items added to the Agenda
 | **No new items were added to the Agenda** | none |
| 1. Round Table
 | Bernie inquired about NCD participation in the Fall 2022 Army Run and 2025 Invictus Games. Mike Moulton of the WSC says there is no plan to set up a display booth at Army Run as there is really no area available for anyone to set up such booths/exhibits. Looking forward to the Invictus Games and if there will be opportunity to promote or volunteer at that time. |  |
| 1. Next meeting and adjournment.
 | **At this time CADS - NCD anticipates a virtual AGM. The next board meeting has to be a month or more before the AGM to give enough time to prep for it. By-Laws require materials be sent at least 21 days in advance of the AGM. At this time we expect the AGM to be called between late October to mid/late November.**The meeting adjourned at 8:05 PM. | Colin Moden motioned to adjourn the meeting. Second Bernie SimpsonCarried.  |