**Attendees: *James Dicks, Bernie Simpson, Tom Abernethy, Jeff Boucher,*** ***Paul Johannsen, Laura Wismer, Russell Rumley, Amber Corby, Heather Scott, Martin Bourgon******, and Al McLarty.***

**Regrets:** ***Dale Cross and Vicki Mierins.***

**Guests: *Deb Blimkie, Raymond Blimkie, and Alex McPherson (Mt. Cascade rep).***

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| Agenda Item | Discussion | Action |
| 1. Welcome All – Invitation to add Agenda items | Jim opened the meeting at 19:19, and welcomed members to our first Zoom meeting. |  |
| 1. Approve minutes from our meeting on March 12, 2020 | Jim circulated the minutes in advance from this meeting.  **Update:** Given the current financial situation, Tom will not be ordering new service pins as previously stated (pg. 2 item 10). He will reassess the situation in the Fall. | Martin motioned that the minutes from our March 12, 2020 be accepted. Jeff seconded. Motion approved. |
| 1. Financial Report and FY 2020-21 Budget Update | Tom reviewed the financials he had submitted in advance of the meeting. All programs look in good shape. He spoke to a few transactions, explained how the WSC deferred income from last fiscal year and most likely again this year affects the balance sheet, the TC’s costs were allocated to the programs using their membership no.’s. to prorate their amount and highlighted a donation made to Ski Hawks that will in turn require a cheque to be mailed to them for their excess revenues. | Laura motioned to approve financials as presented. Paul seconded. Motion approved. |
| 1. Program Year End Updates | Updates were shared by all programs except WSC prior to the March 12, 2020 Board meeting. Deb Blimkie gave a verbal update on WSC. Deb will circulate a written report. | Deb will circulate a WSC update report. |
| 1. Appreciation of Former CADS-NCD Board Members | Jim circulated his proposal for how to appreciate former CADS-NCD Board members and a discussion followed.  This will be revisited in September when financial projections for the year are known. | Board Members can send comments to Jim. |
| 1. Ottawa Ski Show Booth & Coordinator | Jeff confirmed that the ski show has been cancelled for 2020. |  |
| 1. Snowline – CADS New Platform Registration and Administration | Snowline, the new software that will be used for registration and other business, will be rolled out by CADS National during the summer. It will be mandatory for CADS-NCD and all programs. Ray Blimkie is familiar with the software and will be the liaison for training between National and CADS-NCD. He is also available for 1:1 training.  It will go live on July 1st, 2020 for a phased registration process. Tom explained how the payments take place behind the interface, and informed members that CADS-NCD will pay the set up and monthly fees for the both 1) the ability to do all financial transactions including payments and e-transfers and 2) a single Merchant account to facilitate the “sale” of various items at the program level such as SWAG, attendance at Awards or fund raising events, and at the Division level the annual Spring Bus trip, and annual CADS Karbon ski jacket payments. Organizers of each of these events need to see and know the data as purchases are made, and Tom will facilitate this on a case by case basis.  The cost to use a Master or Visa card is 1.9% plus there is a $0.10 per item fee. These costs will be charged to the programs the same as has been the practice with GoalLine. | Ray will reach out to program about Snowline.  Email Ray at [raymond@blimkie.ca](mailto:raymond@blimkie.ca) for training on Snowline.  Tom to resend 2 training videos sent by CADS National. |
| 1. CADS-NCD in 2020-2021Season | Jim mentioned the email sent out from CADS National about next year’s Festival.  This item will be revisited in September. |  |
| 1. CADS National Update | Deb gave an update on items being discussed by National. Most notably is the discussion around what the upcoming ski season is going to look like given the constraints around COVID-19.  She informed members that Omer Melanson has stepped down from the Board. CADS TC is looking for people to join its committee as they consider module-based learning. |  |
| 1. Items Added to the Agenda | None. |  |
| 1. Round Table | Deb Blimkie – 31 new ski jackets ordered, and down payment sent.  Russ – will be reaching out, to Deb in particular, about discussing risk management.  Alex – asked if programs were required to do police checks on volunteers. The response was that National does require it and programs and or the volunteers are responsible for covering the cost. | Bernie and Jim to discuss with National regarding the cost of police checks. |
| 1. Next Meeting (anticipate virtual) | Next meetings:  Late September/early October, and  Immediately prior to AGM.  Jim adjourned the meeting at 21:03. | Jeff motioned that the meeting be adjourned.  Paul seconded. Motion approved. |