

Board of Directors Meeting Minutes Jan 24th, 2005

Hintonburg Community Center 1064 Wellington St., Ottawa, ON

Present: Bernie Simpson, Wayne Crosbie, Paul Emile Hamel, Bruce Meredith, Craig Abernethy, Michelle Lee, Andrea Timlin, and Tom Abernethy,

Invited Guests: Clay Dawdy - Calabogie Program co-ordinator and Ross Holden - Ski Shows and Volunteer Recruitment and Safety Committee

Regrets: Susan Cressy and Mauricio Morales, and invited guest Michael Rochette - Mont Cascades co-ordinator.

1. Opening of Meeting

Bernie Simpson opened the meeting at 5:50 p.m. Bernie welcomed Michelle Lee who was elected to the board by the Edelweiss Program to replace Bruce Abdalla who suddenly resigned from all aspects of CADS shortly after the last meeting on Nov 1st.

New agenda items added include:

- 9.A Race Team Coaching / Certification,
- 9.B Equipment Update, 9.C Ski day for students from Ottawa Children's Treatment Centre (OCTC)
- 9.D CADS-NCD Team at the Gray Rocks March 19th BioGen Snow Express, and
- 9.E Sit Skis at Edelweiss supplied by Madame Lise Thibeault's Foundation.

2. Approval of November 1st 2004 Minutes

Motion: Bruce Meredith moved to approve the minutes of November 1st.
Seconded by Paul Emile Hamel. Approved.

3. TREASURER'S FINANCIAL REPORT

Wayne Crosbie provided a handout with the bank account balances as of Jan 23rd, 2005 and an Income and Expense Report for the period July 1st, 2004 Jan 23rd 2005. Bingo revenues were discussed. Wayne was thanked for his ongoing work and for continuing to present the finances in a concise yet meaningful manner.

4. PROGRAM UPDATES

A. Calabogie Peaks

Clay Dawdy presented a handout outlining the Calabogie program for the 2004/05 season. They currently have 23 registered members including 7 skiers, 7 instructors and 9 volunteers. Fund raising endeavors include a corporate donation recently received from Techcom Computer Systems in Toronto of \$10,000 thanks to Bob Gilmour and an Ontario grant application for \$5,000. Two new Mountain Man bi-skis have been ordered and are being shipped immediately. This demonstrates a partnership whereby we fund one sit ski and the province is being asked to fund the 2nd one.

This past Sunday., Jan 23rd, executives from Techcom Computer Systems were hosted by the Calabogie Peaks resort to attend and promotion of the CADS-NCD Calabogie program was the theme. CADS banners, posters and signs were hung in prominent places and brochures handed out. CJOH TV attended and included filmed footage on their 6:00PM evening news. Next phase is to invite representatives from the three local Ottawa Valley newspapers and the Ottawa Citizens rural page, and write a news item for their consideration.

B. Camp Fortune (Ski Hawks)

Bruce Meredith had previously sent an e-mail to all with the Ski Hawks program update. The program has had a good start this year. One new feature is that all disabled / vision impaired skiers ski with a red flashing light (much like what cyclists use) attached to the rear of their clothing so as to warn other skiers of their presence. Membership is slightly down this year. A discussion ensued to the fact that the entire ski industry is down across Canada for the 2nd or even 3rd year. The ski industry reasons this as a result of economic, extreme weather conditions and competition for an individuals recreational time and disposable income.

C. Edelweiss Valley

Michelle Lee provided an update of the previously presented Edelweiss Plan. They appointed Mauricio Morales to a new position of Senior Ski Instructor. The first three week-ends of the season have gone relatively smoothly although having an adequate supply of volunteers with the required skill set for this large program remains a challenge. Two “new” activities this year are: 1) Each Tuesday evening is a training night for volunteers, and 2) From 3:00pm to 3:45 or 4:00pm each Saturday and Sunday the Edelweiss Ski School supplies a CSIA level 2 or 3 to conduct ski improvement lesson for volunteers at no cost to the program. Both of these new activities are very popular.

Michelle went on to advise that their annual “Ski-a-Thon” fund raiser will be held on Feb 12th and 13th and they will to celebrate the program’s 25 years

with a large cake each day. On Friday Feb 18th they are having an volunteer appreciation evening with skiing and a chilli dinner. This year to celebrate their 25 years, a special pin is being designed and will be provided to all program members. Their end of year banquet is booked for Saturday March 26th but this is Easter week-end and they are debating moving it forward.

Bernie and all present, congratulated Michelle and her Edelweiss team for her long and hard work with such short of notice to see that this program did indeed start as planned and has run so smoothly.

D. Mont Cascades

Michael Rochette the Mont Cascades program co-ordinator was unable to attend due to a ski injury he suffered earlier in the day while sessioning at Camp Fortune where he works mid-week with that Ski School. Note: Mike later advised that he suffered bruised ribs and a slight concussion. The fact that he always wears a helmet no doubt prevented more serious injury. We all pass on our desire to see a speedy recovery and that he is back on the slopes shortly.

Bernie advised that from his discussions with Mike the season has started as planned and is going quite well. They have 13 registered members, 7 volunteers and 6 skiers, and that the ski has provided them with a large storage area for their equipment

E. Pakenham

Susan Cressy, although unable to attend the meeting reports so far they have 30 members this year (17 skiers and 13 volunteers/instructors). A new Mountain Man bi-ski is being delivered this week courtesy of funding by Arnprior Optimists.

F. Race Team

Coach Paul Emile Hamel reports that Kathleen Forestell and guide Emily Glossop, Arly Fogarty, Martin Larose and Steve Wall were training / racing with Alpine Canada Alpin's national team in BC last week and skied very favorably. Paul also advises that all of the racers are FISS members (Federation Internationale de Ski) When they race, they are covered by the limited 3rd party FIS insurance as long as it is a FISS sanctioned race . This is not to take away from the CADS policy that requires 30 day notice of an event that Paul still attempts to adhere to.

Upcoming events include:

- 1) Feb 4th, 5th & 6th, - Alpine Canada Alpin sponsored training and races organized by Ontario Disabled Alpine Race Team (ODART) at Beaver Valley and Tallisman Ski Hills in the Barrie, ON district.
- 2) Feb 18th - The annual "Temple Challenge" fund raiser at Edelweiss

- 3) March 11th 12th & 13th - ""Eastern Canadians"" at Mont Cascades - sponsored by Alpine Canada Alpin. Similar training and racing as per previous years and the ODART organized event above.

The plan to have the race team visit local ski hills is still in the works.

5. TECHNICAL COMMITTEE

Clay Dawdy our temporary TC co-ordinator and representative on the national TC prepared and presented a handout covering the various scheduled CADS certification courses; the Eastern Pre-course held at Mont Habitant on Dec 4th & 5th, 2004; the NCD PD Day held at Mont Pakenham on Jan 2nd 2005 by Dan Temple; and four outstanding issues that he saw needed to be resolved. They were:

- 1) Value of having our TC Rep position on the National TC,
- 2) If there is value then select a new TC rep
- 3) How to get more value from the national TC, and
- 4) Updates to the CADS-NCD web site.

After a discussion it was decided that it was to our benefit to continue paying for a NCD member to be on the national TC and this person should be proactive and be able to work within the established network. Some / most call it ""an old boys club"". Regarding the web site the new TC rep will advise Serena Beairsto of the required changes and she will make the changes, or he can appoint someone to facilitate the needed changes with Serena.

New TC Representative

Bernie Simpson had previously distributed electronic copies of the four members' bios who applied for the TC position. Namely: Pat Carroll, Clay Dawdy, Ross Holden and Mauricio Morales. Before any discussion started, Clay Dawdy withdrew his application for further consideration.

All agreed that each of the candidates had the ability and would make a good TC rep. Discussions took place that no matter who eventually was selected that these three, Clay Dawdy and possibly others should form our own NCD TC. What must be considered here is to have representation from each of the six NCD programs.

Pertinent data for the various qualifications, skills and abilities both on snow and elsewhere as obtained from the three remaining members applications was posted on a large chalk board. This allowed each candidate to be compared to the others line by line. After discussions that arose regarding certain skills, certification, abilities, and degree of involvement etc., President Bernie Simpson asked each board member present to rank order the three candidates No. 1 for their 1st choice, No 2 for their 2nd choice and No 3 for their 3rd choice. Ballots were distributed and Clay Dawdy was asked to act as

our scrutineer. After the vote it was announced that Pat Carroll would be our new TC representative.

Bernie to contact each of the candidates and advise results of our new appointment of Pat Carroll as our TC rep.

Bernie to write to Henry Wohler President of CADS and copy to Sharon Leslie, CADS EO advising them of the CADS-NCD TC rep is now Pat Carroll and raising concerns about the added value that the TC provides to the program.

ACTION: Bernie Simpson

6. OTHER COMMITTEE UPDATES

A. Volunteer Recruitment (Promotion)

Ross Holden was invited to attend for this portion of the meeting and to speak to this agenda item.

Ross presented a document outlining all of the times he and or others attended ski shows or other events with the kiosk and the results to date on volunteer and skier recruitment as well as community awareness of the CADS programs. Ross also discussed the ads and on air comments played on various local radio stations and CJOH TV. Ross also presented the need to update the equipment used in the kiosk(s) and the need for more finances than allocated in this year's budget. He estimates that this year's promotion budget will only see a portion of the requirements met. Ross asked if he had the sole responsibility for the \$1530.00 in the current "Promotion" budget and he was assured that indeed he did but that the monies would have to be disbursed according to an approved plan that he should prepare for a future meeting. The possibility of considering a similar amount for next year's budget or even more was also discussed. This would allow Ross to purchase some of the needed equipment this fiscal year and the balance next fiscal year, after July 1st 2005 and he would be ready for the fall 2005 ski show season.

Ross will prepare a plan for a future meeting later this winter or early spring.

ACTION: Ross Holden

B. Bylaw and Policy

Tom Abernethy and Bruce Meredith discussed the real need to amend our bylaw that sets the number of Board members at 10 now that both the Calabogie and Mont Cascades programs have more than 10 members and according to our policy each are entitled to appoint a board member. In year's past the consideration has been to expand the board to have a

balance of both program representatives and members at large that are either skiers or volunteers. At the same time it is recognized that a board that is too large leads to inefficient meetings. Another past consideration was to initiate a three (3) year term, up from the current two (2) year term, for all appointees as a means of gaining efficiency as there is a "learning curve" that is often only met in the 2nd year. The other past consideration was the establishment of a two term or six year maximum time that a board member could stay on the board without taking at least one year sabbatical to foster new thinking and ideas, creativity, and other spin off benefits.

Also discussed for the benefit of new board members was the need to have the board determine the exact wording of any proposed bylaw change and present it verbatim to the membership for their consideration with the required 14 day notice that it will be proposed as presented at either the annual general meeting (as held each fall) or at a special meeting that could be called later in the spring.

Tom will resurface the previous proposal, amend where required and present it at the next meeting. At that time it will be decided whether we require a Special Meeting or the bylaw change can go before the 2005 Annual General Meeting. later this winter or early spring.

ACTION: Tom Abernethy

C. Awards

Bruce Meredith will be asking all program co-ordinators to provide any and all awards that they have. This will include the background, and what, why, and possibly who the award was established to recognize. No doubt there is a need for new awards at most of the programs, and at the Division level.

Bruce will also be asking for nomination for the national CADS awards that are presented each year at Festival.

ACTION: Bruce Meredith

7. WATER SKI AND WAKEBOARD UPDATE

Tom Abernethy discussed this item in that we have \$3,000 in the budget to support this activity of which \$350 was spend this past summer to demo the sport to 10 of our skiers. One aspect of this budget item is that the sport will be held in mid to late summer, or next fiscal year and one has to ask how will any more money be spend this fiscal year? Possibly there is equipment that could be purchased and donated to a local club or we could pay in advance for skiing to be scheduled later in the summer. Tom has held discussion with Chris Bourne regarding insurance in that this so far is not a CADS sport. Chris has been told that as long as the sessions are conducted by a

certified Water Ski Canada Instructor, the insurance will follow the instructor. Chris to confirm.

Tom has asked Andrea Andrecyk of the Edelweiss program to prepare a plan for consideration by this board at a future meeting.

ACTION: Andrea Andrecyk (and Tom Abernethy)

8. COMING EVENTS

A Festival

1. NCD Bursaries

Program reps were asked for the names and status of candidates they were putting forward for consideration to be one of the eight members to receive a bursary of \$1000 to assist them to go to this year's Festival at Sunshine (Banff) from April 2nd - 9th.

Calabogie Dave Baldwin - sit-skier (adult), and
Andy Van Grunsven - sit-skier (adult)

Edelweiss James McCallum - Skier (Youth) and
Peter McCallum Edelweiss Supervisor and parent

Mont Cascades Unknown if they will propose. Bernie to contact Michael.
Note: on Jan 25th Michael advised "Nil" candidate

Pakenham Unknown is they will propose Bernie to contact Susan.
Note: on Jan 29th Susan advised "Nil" candidate

Race Team Jeff Bond - Racer
Cameron Davison-Willis - Racer
Alexandre Cherton - Racer
- A 50/50 possibility due to medical condition.
Andre Marcil - Racer
-A 50/50 possibility due to need for a chaperon and cost.

Ski Hawks Andrew Hook , skier (adult), and
Doug Jones - Guide

Total: 8 Definites and 2 possibles

Discussion then centered on the possibility of finding an extra \$1000 in the budget in case we did end up with nine people going. The race team has booked 23 seats at a very reasonable price as a team and they only have to provide names approx two weeks in advance of the April 2nd departure. As such there is possibility of having a "stand-by list".

Bernie to advise the program reps once he receives input from Mont Cascades and Pakenham.

ACTION: Bernie Simpson

B. National Board Meetings

The national board is scheduled to meet in Banff all day on Saturday April 2nd and as such Tom Abernethy, if he is still our rep as discussed and agree at the last meeting on Nov 1st has to travel the previous day. There is solid grounds to have Bernie Simpson there for a good portion of the Festival week to meet the national executive , other divisional executive and representatives, the national TC members etc. Tom can facilitate all of this. In addition there has been great change and there will be more change at the national board in the next year or two and we want NCD (Bernie) in position to take advantage of every opportunity that presents itself. The one concern is how to fund this additional cost as it was not in the budget as prepared and approved back in September 2004.

Bernie has limited leave that he can take and he does not have to attend for the entire week, a good portion of Tom's expenses are born by National, and Tom and Bernie can share the same room. Bingo revenues are tracking above budget and should be \$1500 \$2500 above budget. Extra cost is considered to be approx. \$1200.

**Motion: Paul Emile Hamel moved to approve the travel to and their attendance at the Festival 2005 of both Bernie Simpson and Tom Abernethy .
Seconded by Bruce Meredith. Unanimous Approval with Michelle Lee noting concerns.**

C. Auction

Craig Abernethy reviewed the format and work required for last year's successful auction at the "Honest Lawyer" in the Byward Market area. Due to his personal student work load, the currently advertized date of Tuesday Feb 22nd will have to be pushed back top a Tuesday in June 2005. Discussion centered on that fact that we are after non-CADS members to be the major buyers and therefore there is no need to conduct it during the ski season, although a winter date may derive benefits. Craig to contact Honest Lawyer, set a new date, select a team to work with him, organize this event for late spring or early summer, and report back at our next meeting.

ACTION: Craig Abernethy

C. Ski Days

1. **NCD Division / MacKenzie Fun Day @ Mont Cascades**
Saturday March 5th - Gord Temple Memorial Guestimation race for skiers and their volunteer (combined time). Ski day and BBQ. Skiers pay \$15 to ski and the BBQ. Volunteers who ski / work with a skier, ski and get the BBQ for free. Family members who want only the BBQ - \$5.
Cost subsidized by MacKenzie Financial \$500. Prizes galore provided by MacKenzie Financial. Fun , fun for all
Organized by: Mike Rochette and Bev Hannington of Mont Cascades.

- 2 **NCD Annual Spring Bus Trip**
Saturday March 19^h - Saint-Sauveur
Cost deeply discounted by NCD. Bus, lift ticket and snacks on bus to and from, all for a \$10.00 deposit, refundable on the bus. Skier must arrange for a volunteer.
Each program to advertize and pass attendance figures to Julie Stewart of Edelweiss

9. OTHER ITEMS

- A Race Team Coaching / Certification,**
Coach Paul Emile advised that he is seeking CSIA Level 1 and CSCF level 1 equivalency for Craig Abernethy and Chris Erfle, and CADS level 2A for John Gay. Dan Temple is conducting the CSIA equivalency at Mont Cascades in early March and it is questioned whether or not they have to attend. Last December, at the Eastern pre-course Clay had previously asked Km Atkins, National TC chair about the need for a person like John to do anything other than go directly to the 2A. (No need for a CSIA equivalency).

Action Pat Carroll to liaise with Clay and pick up with Kim.

- B Equipment Update**
Michelle Lee announced that Mountain Man three sit skis are being delivered as follows: Pakenham this week, Calabogie's 1st one next week and Calabogie's 2nd one in about 2 or 3 weeks.
In addition Chris Holden had delivered through his father Ross who attended part of the meeting, ski pilots and stand-up outriggers for both Calabogie and Pakenham. Tom to pass equipment to Susan Cressy later in the week.
A big "Thank-You" goes to Chris Holden for co-ordinating the equipment needs of each of our programs this year
- C Ski day for students from Ottawa Children's Treatment Centre (OCTC)**
22 OCTC students will visit and ski at Edelweiss Valley on Friday Feb 18th.
All will be in junior sit-skis and ski off the magic carpet. The group will be

divided in three rotating from ski to toboggan at the base, to lunch / crafts in the ski lodge. It is anticipated that they will take an hour or so at each activity and keep rotating. All will be registered as CADS members . Memberships, lift tickets and a portion of their two costly bus rentals are being paid from our reserves as per budget discussions last fall.

Required are about 8 tetherers who can be at Edelweiss for the day on Friday Feb 18th. Currently we have about 5 signed up. Please contact Tom Abernethy if you can help.

- D CADS-NCD Team for the BioGen Snow Express, Gray Rocks March 19th**
CADS-NCD is invited to provide a team at this event. CADS national receive approx 35% of each \$1.00 raised. Cost per team to enter is \$500 min. but at the \$1000 threshold there are lots and lots of prizes. CADS National office would like to see CADS-NCD enter a team this year. Fund raising the \$1000 for this good MS cause is relatively easy.

10. ROUND TABLE UPDATES

A Tessier Sit Skis at Edelweiss supplied by Madame Lise Thibeault's Foundation,

Henry Wohler phoned Tom last week inquiring about our use of the Tessier FSA ("The Beast") now that Matt the only locally licensed operator is no longer working at the Edelweiss Ski School. Henry was advised that it was parked but available and Henry advised that he believed that the Thibeault foundation would be able to provide funding for a couple of new local people to be trained but not until next year. Henry went on to say that possibly the equipment should be transferred to our program. Tom reviewed the need for up to one full week of training and the severe cost in time to get someone to volunteer to take that amount of time away from their family and or employment. Henry agreed but that is what is required and it can't be taught over several weeks. Bottom line is that Tom said that if we were going to train new people, we should aim for 4 or 5 people and that NCD could possibly put it in the TC budget for next year.

B Available CADS products.

Tom had a sample on display of the new CADS-NCD Race Team jacket, and the denim shirt for the Bingo workers - all with CADS logos.

Also on display were:

- a) samples of a standard tuque and a border's style tuque with CADS-NCD name and logo. These are available at our cost of \$20.00 ea, and
- b) a standard turtle neck sweater with the CADs logo. Available in Blue Green and Black with the CADS logo in Red. Cost of \$22.00 ea.

11. NEXT MEETING AND ADJOURNMENT

The next meeting is scheduled for Monday February 28th at the Hintonburg Community Center. Please be there for 5:30 PM.

The meeting adjourned at 10:10 pm